

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
June 13, 2019

The Chippewa County Board of Commissioners met in regular session on Thursday, June 13, 2019, at 4:33 p.m. in the 91st District Courtroom of the Chippewa County Building.

Chairman Scott Shackleton called the meeting to order at 4:33 p.m. Commissioner Martin led the Pledge of Allegiance.

PRESENT: Commissioners Conor Egan, Jim Martin, Don McLean, Robert Savoie, and Chairman Scott Shackleton

ABSENT: None

ALSO, PRESENT: Scott Brand, Karen Senkus, Jim Traynor, Tony McLain, Tim & Bridget Moher, Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner Egan, seconded by Commissioner Martin, to approve the agenda as presented.

On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve May 16, 2019, Regular Board Meeting Minutes as presented. On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to acknowledge the correspondence received in the clerk's office and forward as appropriate.

On a voice vote, the motion carried.

PUBLIC COMMENTS

No public comments were offered.

ADMINISTRATOR'S REPORT

Jim German, given for informational purposes only - *no action items*.

NEW BUSINESS

A) Superior District Library Vacancy Appointment

Nancy Berkompas (*resigned – term expires 12/31/2021*)
Applicant: Clayton Hufnagel

It was moved by Commissioner McLean, seconded by Commissioner Martin, to waive advertising and cast a unanimous ballot for Clayton Hufnagel to fill the vacancy for a term to expire 12/31/2021.

On a voice vote, the motion unanimously carried.

B) Resolution 19-16 Supporting EUPRPDC's Application on behalf of EUP Prosperity Region

Commissioner McLean explained the purpose and importance of the Resolution, and after a discussion, it was moved by Commissioner McLean, seconded by Commissioner Martin, to approve Resolution 19-16 as follows:

**RESOLUTION NO. 19-16
Resolution In Support of Eastern Upper Peninsula
Regional Planning & Development Commission (EUPRPDC)
Application on behalf of the Eastern UP Prosperity Region**

WHEREAS, the Michigan Legislature has annually appropriated funding to the Department of Management, Technology, and Budget for the Regional Prosperity Initiative; and,

WHEREAS, the Eastern U.P. Regional Planning & Development Commission has conservatively leveraged \$1.60 in match money for every one dollar (\$1) invested in the region through RPI;

WHEREAS, the Regional Prosperity Initiative has fostered greater communication and collaboration among organizations involved in economic development, education, workforce development, regional planning and transportation agencies, local and state government, and private business; and,

WHEREAS, the Regional Prosperity Initiative has and will continue to foster growth in every major economic sector in the region;

WHEREAS, the Regional Prosperity Initiative has established the Community Development Mini-Grant Projects, ensuring that local efforts have direct support for placemaking projects;

NOW THEREFORE BE IT RESOLVED THAT Chippewa County Board of Commissioners hereby supports continued State funding for the Regional Prosperity Initiative.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, Martin, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

C) Resolution 19-17 Special Recognition Kip Moeggenborg

It was moved by Commissioner Savoie, seconded by Commissioner Martin, to approve Resolution 19-17 as presented below.

Commissioner Savoie noted that Mr. Moeggenborg was on call 24/7, for emergencies, for 25 years and thanked him for his service.

**RESOLUTION 19-17
SPECIAL RECOGNITION**

KIP MOEGGENBORG

LET IT BE KNOWN, that it is with great pride that the Chippewa County Board of Commissioners join together with the residents of Chippewa County, to express their wish of good health and happiness upon his retirement from the Chippewa County Sheriff Office as the Marine/Deputy on June 28, 2019.

KIP MOEGGENBORG was started with Chippewa County Sheriff Office as Road Officer in June of 1994; moving onto serving the residents of Chippewa County as Road Patrol, Marine – Snowmobile – ORV Deputy.

KIP MOEGGENBORG has provided outstanding service to Chippewa County and its residents twenty-five years; of which he has spent many countless hours providing safety and justice.

KIP MOEGGENBORG has served not only the citizens of Chippewa County, but also its visitors in a manner above reproach, and for this we extend our thanks for a job well done.

KIP MOEGGENBORG performed his duties throughout his tenure with professionalism; selflessness; his care and concern for others; a gentleman of integrity who saw a need and followed through for the citizens of the County and surrounding area; and who made a favorable impact on the safety and betterment of life in Chippewa County.

IN SPECIAL TRIBUTE, therefore, upon his retirement this document is signed and dedicated to honor KIP MOEGGENBORG for his professionalism, his services and his contributions to Chippewa County; the Chippewa County Board of Commissioner's along with the citizens of Chippewa County offer a gracious thank you for a job well done, and hope that his retirement will be filled with family, friends and fun.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, Martin, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

D) Resolution 19-18 Special Recognition Danette Rose

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to approve Resolution 19-18 as presented below. Commissioner Savoie noted that she was a very dedicated officer.

RESOLUTION NO. 19-18

**RESOLUTION IN APPRECIATION AND SPECIAL RECOGNITION
OF DANETTE ROSE**

WHEREAS, *Danette Rose* began her career as a Dispatcher for the Chippewa County Sheriff's Office in March 1997 initially part-time and then full-time starting December 13, 1998; and she will be retiring July 31, 2019; and

WHEREAS, *Danette Rose* has worked diligently and tirelessly at upholding and exemplifying the professional image of the Chippewa County Sheriff's Office; and

WHEREAS, *Danette Rose* has gone through many changes with the Sheriff's Department facility including additions and renovations; and including her own promotions from the Dispatch/Matron position, to being a Correction's Officer and retiring as Sergeant from the Chippewa County Correctional Facility.

WHEREAS, *Danette Rose's* work ethic, her reliability and her personal commitment, not only for Chippewa County, but also her family, friends and co-workers; and

WHEREAS, *Danette Rose* will retire from service with Chippewa County Sheriff's Office, after twenty-two (22) plus years of service; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Chippewa County Board of Commissioners respectfully dedicates this document to honor and thank ***Danette Rose*** for her many years of public service with the County of Chippewa.
2. That the Chippewa County Board of Commissioners extends their best wishes to ***Danette Rose*** for many years of enjoyment in her retirement.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

E) Resolution 19-19 Accept Treasurer's Investment Policy

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve Resolution 19-19 as follows:

CHIPPEWA COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO ACCEPT INVESTMENT POLICY

#19-19

WHEREAS, Act No. 20 of the Michigan Public Acts of 1943, (MCL 129.91) as amended authorizes County Treasurer's to invest county surplus funds in certain specified investments; and

WHEREAS, the Board of Commissioners wishes to authorize the County Treasurer to invest surplus funds of the County in those investments permitted by MCL 129.91; and

WHEREAS, the Board of Commissioners has, in accordance with MCL 129.95, adopted an Investment Policy, which gives the County Treasurer the authority to invest surplus funds; and

WHEREAS, Act No. 40 of the Michigan Public Acts of 1932 (MCL 129.12) as amended requires the Board of Commissioners to provide by resolution for the designation and deposit of public money coming into the possession of the County Treasurer, in one or more financial institutions in the proportion and manner as provided by the resolution,

NOW THEREFORE BE IT RESOLVED that the Chippewa County Board of Commissioners authorize the Chippewa County Treasurer to invest surplus funds of the County in accordance with applicable statutes as modified or restricted by the County's Investment Policy; and

BE IT FURTHER RESOLVED that the Chippewa County Treasurer is authorized to deposit all public money coming into his or her possession in any financial institution doing business and having a place of business in the State of Michigan, all of which financial institutions are hereby designated as authorized financial institutions of public monies in accordance with MCL 129.12

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

The RESOLUTION WAS DECLARED ADOPTED.

F) Resolution 19-20 Imposing 2019 Property Tax Levy

It was moved by Commissioner Savoie, seconded by Commissioner Martin, to approve

Resolution 19-20 as follows:

CHIPPEWA COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 19-20

RESOLUTION IMPOSING 2019 PROPERTY TAX LEVY PURSUANT TO MCL 211.24e, 211.34, 211.34d, 211.36, 211.37, and 211.44a, AND NOTICE OF CERTIFICATION OF 2019 COUNTY TAX LEVY

WHEREAS, CHIPPEWA County is authorized under the General Property Tax Act, Public Act 206 of 1893, as amended, to levy and collect its allocated and voted property taxes; and

WHEREAS, the General Property Tax Act has been amended by Public Act 357 of 2004, being MCL 211.44a, to require each Michigan County to levy and collect its allocated millage in the summer; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Public Act 357 of 2004, **6.15 mills**, which is the County allocated millage, after application of the “Headlee” millage reduction fraction shall be levied and collected on July 1, 2019, and,

BE IT FURTHER RESOLVED, that all other anticipated and authorized County operating millages, i.e., EMS millage of .4275 mill, Road millage of .9879 mill, Recycling Programs millage of .5000 mill, Senior Programs millage of .4994 mill, and Animal Shelter millage of .1 mill, after application of the “Headlee” and other applicable millage reduction fractions, will be levied and collected on December 1, 2019, and

BE IT FURTHER RESOLVED, that the Treasurer of each city, village, and township in CHIPPEWA County is directed to account for and deliver the County tax collections for 2019 in accordance with the provisions of statute pertaining to such collections; and

BE IT FURTHER RESOLVED, that this Resolution constitutes certification of the levy of the County millages as above described and as set forth on the attached 2019 TAX RATE REQUEST (L4029); and

BE IT FURTHER RESOLVED, that a copy of this Resolution will be delivered to the Treasurer of each City, Village and Township in CHIPPEWA County.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, Martin, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

STANDING COMMITTEE REPORTS

PERSONNEL, EQUALIZATION AND PORTIONMENT/TRANSPORTATION/HEALTH AND SOCIAL SERVICES COMMITTEE

Commissioner Egan, Chairman – June 11, 2019

Personnel - Agenda Items

Employee badges/lanyards for security

The Committee was addressed regarding the need for County Employees to all have visible badges for security purposes. Administration will get all badges updated and provide a clip and/or lanyard for employees.

It was moved by Commissioner Egan, seconded by Commissioner Savoie, to approve the new policy requirement of employees displaying ‘County Identification’ for security purposes; with the County supplying the badge and clip/lanyard. On a voice vote, the motion carried.

Non-Union Employee Handbook and Policies needing updating and/or added

The Committee previously reviewed the Non-Union Handbook and policies that need changes; mostly clerical changes Controller to Administrator; or updates necessary to match current practice. The policies reviewed are number’s: 201, 202, 210, 211, 214, 230, 232, 233, 240, 243, 403, and 406. The changes will include updating the Health Department’s Administrative policies too. Eliminating Policy 00-001 for the Non-union Sheriff’s Department; as the new handbook will cover them too. The Committee also reviewed policy 602 Animal Shelter Protocols and the CCACS Volunteer policy, application and waiver of liability; which were review by counsel. Discussion followed.

It was moved by Commissioner Egan, seconded by Commissioner Martin, to approve the Non-Union Employee Handbook, Policies 201, 202, 210, 211, 214, 230, 232, 233, 240, 243, 403, and 406 as presented and amended, including updating the Health Department’s policies to match the County. To eliminate Policy #00-001 Non-Union Sheriff’s Employees and to approve the updated Animal Shelter Protocols No. 602 and the CCACS Volunteer Policy, Application and Waiver of Liability. On a voice vote, the motion carried.

Update Job Description 2610 Cooks

The Sheriff’s Office is currently seeking out part-time cooks; and wanted to revise the job description to exclude supervising and training inmates; as this is not a practice that is followed anymore.

It was moved by Commissioner Egan, seconded by Commissioner Savoie, to update job description 2610 Cooks, as presented. On a voice vote, the motion carried.

Building Department Update

Building Official Job Description 1001 Update

Administrative Assistant/Building Department Administrator/IT Technician 1312 Update

Application for Construction Code of Appeal

The Committee was updated on some Administrative issues with the Building Officials day to day operations; specifically related to the new BS&A; timeliness and errors/omissions. Administration proposes making changes to the Building Official and the Administrative Assistant/Building

Department Administrator/IT Technician swapping the supervisory roles between the two; utilizing monies already set aside for a part-time Building Official position that has not been filled; to upgrade position 1312 to a Grade 8, following Policy 211; Administrator German asked this change be retroactive to May 1, 2019. Administration would also recommend red lining Position 1001 at the three-year level; since these changes needed to be made to ensure the Building Department's efficiency. The Committee was also updated and asked to approve the new 'Application for Construction Code of Appeal' form that is now on the County's website; with instructions.

It was moved by Commissioner Egan, seconded by Commissioner McLean, to change job descriptions 1001 and 1312, as presented, swapping the supervisory roles, to ensure the efficiency of the Building Department. The Administrative Assistant/Building Department Administrator/IT Technician will be changed to Grade 8, following Policy 211, effective May 1, 2019; and the Building Official position will be red-lined at the three-year rate and to approve the 'Application for Construction Code of Appeal'.

During the discussion, it was asked if this was going to be a permanent or temporary change? Chairman Shackleton responded and stated that the increase is being based on additional responsibilities. He further added, "If those responsibilities ever go away, and are no longer assigned to that position, we would revisit this." On a voice vote, the motion carried.

Health Department – Mental Health Grant for Brimley Schools request

The Committee reviewed funding for the Brimley Mental Health grant; as funding was offered to school-based health clinics to expand mental health services into one school that does not currently have a school-based health center. The purposes of the funding from MDHHS – Child Adolescent Health is to provide 40 hours of direct counseling service to students in grades K-12. The annual funding of \$100,000 per year starting in FY2019 and FY2020; with an anticipation of continued funding beyond FY2020. Funding will be utilized to pay for two (2) part-time Master Level Social Workers, clerical and program materials.

It was moved by Commissioner Egan, seconded by Commissioner Savoie, to accept the grant award of \$100,000 per year from MDHHS – Child Adolescent Health to hire two (2) part-time Master Level Social Workers, uses funds for some clerical and program materials; to establish a new mental health school-based site at the Brimley Area Schools. A discussion followed; it was noted that this is new funding that was offered to agencies that already had a school-based health center to be able to expand into one more school. This is a pilot program; the expectation is that more funding will be coming down and hopefully can put this service in all the schools.

On a voice vote, the motion carried.

It was moved by Commissioner Egan, seconded by Commissioner Savoie, to accept the June 11, 2019 Personnel/Equalization and Apportionment/Transportation/Health and Social Services minutes as presented. On a voice vote the motion carried.

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

Commissioner Martin, Chairman – June

PRESENTATION – 2018 COUNTY AUDIT – Anderson, Tackman & Co. - Ken Talsma

Ken Talsma of Anderson, Tackman & Co. presented and reviewed documents included in the 2018

Audit annual audit and reviewed the financial highlights with the Committee, Chippewa County received the highest opinion of unqualified; as the current controls in place are suitable and effective. The County received no findings and there were no material weaknesses. Mr. Talsma provided a variety of graphs regarding assets, liabilities & net position, revenues, expenditures, DTRF, a five-year comparison and breakdown of the federally awarded monies. The Committee discussed utilizing the County's FY18 gain to help offset the County's MERS retirement funding; which is only 68%. Discussion with questions and answers followed.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to accept and authorized the FY2018 Audit as presented for distribution and reporting purposes; and to further authorize a \$350,000 payment to MERS to help cover the unfunded retirement liability. A brief discussion followed. On a voice vote, the motion carried.

AGENDA ITEMS

Health Department – Pink Ribbon Requests 19-01 & 19-02

The Committee reviewed two Pink Ribbon requests in the amounts of \$885.03 and 1,759.11.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve Pink Ribbon request 19-01 for \$885.03 and request 19-02 for \$1,759.11 as presented. On a voice vote, the motion carried.

Health Department – Nationwide Guaranteed Minimum Interest Rate – Deferred Comp – Option 2

Nationwide is one the County Health Department employees deferred compensation programs; a choice regarding the guaranteed minimum interest rate change needed to be made. The Committee was asked to follow the County's prior action and approve Option 2 which changes the rates from 3.5% in 2018 down to .5% in 2023; plus increases the participants transfer limit from 20% to 40%.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to authorize the Guaranteed Minimum Interest Rate Change via Option 2 – which changes the rates, and increases the transfer limit from 20% to 40% for the Health Department employees. On a voice vote, the motion carried.

Public Defender – Legal Services Agreements – Ruiz & MacGregor

The Committee reviewed two new legal services attorney contracts per the MIDC for Tony Ruiz and Sara MacGregor for \$75.00 per hour from the Public Defender.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve and authorize signature for the legal services attorney contracts per the MIDC grant guidelines for: Tony Ruiz and Sara MacGregor. On a voice vote, the motion carried.

Public Defender – RFQ Private Investigators – no bids were received

The Committee after brief discussion decided to re-advertise the Private Investigator RFQ.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to authorize the re-advertisement of the RFQ for MIDC funded Private Investigators request. On a voice vote, the motion carried.

Central Dispatch – FY2019 Hazardous Materials Emergency Preparedness grant (HMEP)

The Committee reviewed the documents related to FY2019 Hazardous Materials Emergency Preparedness (HMEP) grant that will run from October 1, 2018 to September 29, 2019; the

following documents need to be authorized: grant agreement, sub recipient risk assessment certification, certifications regarding lobbying, standard assurances, audit certification and request for taxpayer ID.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve and authorize signatures for the FY2019 Hazardous Materials Emergency Preparedness (HMEP) grant and the required documentation noted above. On a voice vote, the motion carried.

Central Dispatch – EMT Basic Course for Chippewa County EMS

The Committee reviewed a request to authorize approval of EMT Basic Course for Chippewa County EMS total course cost is \$11,600, each student would be responsible for \$275 and the Chippewa County OES would pay the remaining balance depending on the number of students.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize the EMT Basic Course for Chippewa County EMS cost not to exceed \$11,600. A brief discussion followed which included Commissioner McLean explaining that this program is critical in providing people to serve in the ambulances in the various areas particularly, in the townships.

On a voice vote, the motion carried.

Sheriff Department

Snowmobile trade and upgrade

Disbursement for 800 Radios & Upload fee

Out-of-State Travel

The Sheriff's Department has three action items for review by the Committee; the first being a request to trade-in/dispose of three snowmobiles which have reached end of life use: 2012 Ski Doo TNT (DNR Grant); 2012 Ski Doo TNT (DNR Grant) and 2013 Ski Doo GTX (Stonegarden Grant). The Sheriff's Department has sought out approval to release the equipment by the SOM, as they were purchased through grant funds. The trade-ins will be trade-in for (1) Ski Doo Renegade Adrenaline 900 Ace; with the trade-ins matching the price of the new sled. The Sheriff's Department also asked that the County purchasing policy be waived.

The second budgeted request seeking authorization to purchase (2) two APX4000 Portable Radios 800 Mgz and (9) nine activation fees on the MPSCS System; or \$250 per radio; total cost \$7,858.70, this is state rate price, County purchasing policy to be waived.

The Sheriff's Office also request out-of-town travel for Drone training and pickup; travel on June 17th and 18th to Belleville, Illinois.

It was moved by Commissioner Martin , seconded by Commissioner Savoie, to approve the Chippewa County Sheriff's Office request to trade-in/dispose of three Ski Doo snowmobiles for an even trade for (1) Ski Doo Renegade Adrenaline 900 Ace; as appropriate releases for equipment were sought; to approve the \$7,858.70 expenditure for (2) two APX4000 Portable Radios 800 Mgz and (9) nine activation fees for the MPSCS system; with the County's purchasing policy being waived for both and to authorize out-of-state travel for training and pick-up of the Drone. On a voice vote, the motion carried.

Information Systems – MDT's update on pricing from May minutes

The Committee reviewed a memo from Information Systems; regarding change in model and quote from the previously approve purchase of MDT's from Yeo & Yeo \$3,654.00; the model was no

longer available and the new model the 'Pro 6' is \$465.00 increase in pricing. It is still the lowest price of three quotes previously received.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to re-approve the low bidder for the Pro 6 MDT's purchase and Server licensing new purchase price not to exceed \$4,119.00 from Yeo & Yeo. On a voice vote, the motion carried.

Information Systems – Fujitsu Image Scanner Purchase for Equalization for BS&A

The Committee reviewed three quotes for the purchase of a scanner for the Equalization Department, a needed upgrade for compatibility with the new BS&A software. This purchase has not been budgeted, so a budget amendment will be requested too for fund 101-885-701.000.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the purchase and budget amendment in the amount of \$685.00, low bid from MNJ Technologies for (1) one Fujitsu Image Scanner. On a voice vote, the motion carried.

Treasurer – Annual Report of Land Sale Proceeds

The Committee received and reviewed the Annual Report of Balance in Land Sale Proceeds Accounts provided by County Treasurer Margie Hank, in accordance with MCL 211.78m (8)(h). The Committee was reminded of the current statewide legal proceeding's which could change the outcome based on the Courts decision.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to accept and approve the Annual Report of Balance in Land Sale Proceeds Accounts, as presented with the amount available to transfer of \$286,415.01 to the general fund by 12/31/2019. On a voice vote, the motion carried.

Administration – Chippewa County and Northern Transitions – Recycling Program Agreement January 1, 2020 thru December 31, 2023.

The Committee briefly reviewed the request to renew the agreement between Chippewa County and Northern Transitions, Inc. to establish the Chippewa County Recycling Program – recycling Collection and Disposal Agreement to a term of four years. Administrator German confirmed he spoke with counsel; and advised approval of the agreement is acceptable.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve and authorize signature for the renewal of the agreement between Chippewa County and Northern Transitions, Inc. for the Chippewa County Recycling Program – Collection and Disposal Agreement for a four-year term running January 1, 2020 thru December 31, 2023. A brief discussion followed. On a voice vote, the motion carried.

Administration – West Law Patron's Access Renewal

The Committee reviewed the required Patron Access – Law Library renewal, the renewal price of \$378.18 per month; and the year over year increase or a 3% year-over-year increase.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize the renewal contract with Thomson Reuters (West Law) for the Patron Access-Law Library at the current price of \$378.18 per month a three-year contract; with the 3% year over year increase during the term. On a voice vote, the motion carried.

Administration – Caribou Lake Control Structure, Dam ID 1941

Administration was forwarded a letter dated January 31, 2019 recently, regarding the Caribou Lake Level Control Structure, Dam ID 1941; information was gathered and the last inspection completed in 1998; at the request of former Controller Gordon Newland through the Chippewa County Road Commission. During research it was found out that the CCRC would have an engineering service in the County prior to the meeting and \$1,900 was authorized administratively to complete the inspection and get the dam in compliance with the State of Michigan. Administration will continue to investigate the court order and resolution from 1978 regarding the dam. Administration offered their thanks to the Road Commission for the help on this issue.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize payment of \$1,900 for the inspection by Ayres Associates, for the Caribou Lake Control Structure, Dam ID 1941 and to recognize the future potential liabilities, and actions that could be necessary regarding special assessments and administrative costs. On a voice vote, the motion carried.

Administration – Audit Bidding for FY2019, 2020 and 2021

Administration sought Committee authorization to negotiate with Anderson, Tackman & Co., for FY2019, FY2020 and FY2021 audit completion for the County.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to authorize Administration to negotiate pricing with Anderson, Tackman & Co., for Audits to be completed for FY2019, FY2020 and FY2021. On a voice vote, the motion carried.

Administration – RFP CCACS Security System

The Committee reviewed the (1) one bid for the request for proposal to add a security system to the Chippewa County Animal Control Shelter, for both interior and exterior coverage. The bid from Alert Electronic, Inc., was timely and met the RFP specifications.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve the low bid from Alert Electronics, Inc. to provide and install a security system at the Chippewa County Animal Control Shelter for a price not to exceed \$5,200.00. A brief discussion followed. On a voice vote, the motion carried.

Administration – RFP for three County Copiers

The Committee reviewed the (1) bid to purchase three new copiers one for each of the following: Sheriff-Report Room; County Treasurer and Circuit Court Office. National Office Products provided two options; the 287 or the 308; the 308 being faster; model 308 base price \$3,316; with additional charges for various finishers. The Bizhub 308 with 3 paper trays and external finisher for the Sheriff's Department Report Room cost will be \$3,927.54; the Treasurer's Office, with three trays will be \$3,616.94; and the Circuit Court copier, with three trays; internal finisher and single pass scanning will be \$4,185.20

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve the purchase of three copiers from National Office Products for the total price of \$11,729.68 for (3) three Bizhub 308's with options based on the department needs. On a voice vote, the motion carried.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to recommend the approval of May bills and payroll as follow: the general claims totaling \$297,497.24, other fund claims \$469,989.79, payroll \$498,713.59, Health Department claims \$238,216.40 and Health Department payroll \$305,447.60 total claims \$1,809,864.62 and vouchers H-1 through H-313. On a voice vote, the motion carried.

Finance – Budget Amendments

The Committee reviewed one budget amendments for Victim’s Rights Coordinator to add a computer purchase to the 2019 budget.

6/11/2019		Chippewa County Budget Amendments				
Revenue			Original Budget	Amended Budget	Change	Description
Expenditures						
101-231-979.000	General Fund	Victim's Rights Coordinator	0.00	1,200.00	1,200.00	Computer Purchase

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve the budget amendment presented. On a voice vote, the motion carried.

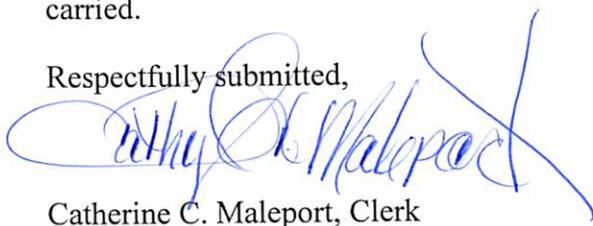
It was moved by Commissioner Martin, seconded by Commissioner Egan, to accept the Finance Claims and Accounts meeting minutes of June 11, 2019, as presented. On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

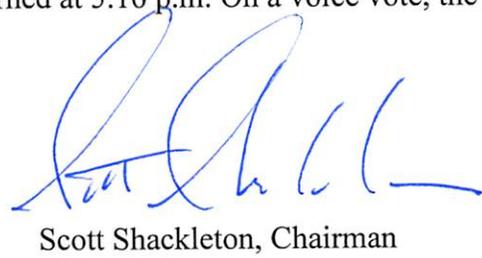
No comments were offered.

Having completed the Agenda items, it was moved by Commissioner Savoie, seconded by Commissioner Egan to adjourn. The Board adjourned at 5:16 p.m. On a voice vote, the motion carried.

Respectfully submitted,



Catherine C. Maleport, Clerk



Scott Shackleton, Chairman