CHIPPEWA COUNTY
REQUEST FOR QUOTATIONS

SHERIFF DEPARTMENT VEHICLE

ISSUED BY: CHIPPEWA COUNTY BOARD OF COMMISSIONERS

June 11, 2020

Project Representative: **Jim German, Administrator**
Chippewa County Courthouse
319 Court Street
Sault Ste. Marie, MI 49783-2194

Phone: (906) 635-6330
Fax: (906) 635-6325
E-mail: kchurch@chippewacountymi.gov

CHIPPEWA COUNTY
NOTICE OF RECEIVING QUOTATIONS

Chippewa County seeks bids from qualified firms, on a competitive basis, for the purchase one vehicle. Qualified firms may secure a copy of the bid specifications from:

- (1) 2020, 12 Passenger, Van
- Low Roof (Must be under 90 inches tall) , Long Length
- Vinyl floor covering front and back
- Cruise control
- Privacy Glass windows
- Extended range fuel tank
- Extended length running boards
- Front fog lamps
- ALL Wheel Drive
- Vinyl Seats
- Rear Camera/Back up alarm
- V-6 3.5 L
- 2 Extra Keys
- Black in color
- Power windows
- Rear window defroster
- 10 speed transmission
- Power outlet
- 60/40 hinged side door
- Short arm power adjustment, heated turn signal w/turn signal

Jim German, Administrator
Chippewa County Courthouse
319 Court Street
Sault Ste. Marie, MI 49783-2194

Proposals received on or before 12:00 noon Monday, July 6, 2020 will be considered. Chippewa County reserves the right to reject any or all proposals submitted.

CHIPPEWA COUNTY
REQUEST FOR QUOTATIONS

SHERIFF DEPARTMENT VEHICLES

I. INTRODUCTION

Chippewa County seeks bids from qualified firms, on a competitive basis, for the purchase and delivery of one vehicle. The County is looking to have the vehicle delivered in immediately. Bidders are requested to provide a single, unit price as well as any volume discount.

A. Quote Submission and Project Representative

To be considered, firms must submit a complete, sealed response to this Request for Quotations (RFQ), using the format provided. Requests for information or interpretation of the intent of the RFQ and any/all other inquiries must be addressed to:

Jim German
Chippewa County Administrator's Office
319 Court Street
Sault Ste. Marie, MI 49783-2194
(906) 635-6330

Contact with any other Chippewa County personnel regarding this RFQ may be considered grounds for elimination from the selection process.

To be considered, proposals must arrive at the Administrator's Office on or before 12:00 noon on Monday, July 6, 2020. Each proposal must be plainly marked on the exterior, "TRANSPORT VAN." Proposals must be signed by an official authorized to bind the firm to its provisions. To be considered a valid response to this RFQ, the proposal must remain valid for at least sixty (60) days. Chippewa County is not liable for any cost incurred by the firm prior to the issuance of a contract.

B. Right of Refusal

Chippewa County reserves the right to reject any or all proposals, to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept the proposal which best meets the needs of the County, irrespective of the bid price.

C. Disclosure of Proposals

Proposals are subject to disclosure under the Michigan Freedom of Information Act (Act 442, P.A. 1976, as amended, being MCL 15.231 through 15.246). After a contract award, a summary of total price information for all proposals will be furnished upon request.

D. Independent Price Determination

By submitting a proposal, you certify, and in the case of a joint proposal, each party certifies as to its own organization, that in connection with this proposal:

1. The prices in its proposal have been determined independently without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other proposing party or with any other competitor;

2. Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the proposing party and will not be knowingly disclosed to any competitor; and

3. No attempt has been made or will be made by the proposing party to induce any other person or firm to submit or not submit a proposal for the purpose of restricting competition.

E. Each person signing the proposal certifies that:

1. (S)he is the person within the organization responsible for the decision as to prices being offered in the proposal, and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; or

2. (S)he is not the person within the organization responsible for the decision as to the prices being offered in the proposal, but that (s)he has been authorized, in writing, to act as an agent for the persons responsible for such decisions in certifying that such persons have not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above; and that (s)he has not participated, and will not participate, in any action contrary to I.D.1,2 and 3, above.

II. SPECIFICATIONS

A. The vehicles offered in response to this RFQ must meet or exceed specifications indicated on the attached Vehicle Bid Submission Form.

B. Proposals must provide sufficient information to allow a determination that the specified requirements can be met.

C. Each firm that submits a bid must also indicate any/all delivery charges.

III. DETERMINATION OF THE BEST BID.

A. Any purchase resulting from this RFQ will be made from respondent whose bid is most advantageous to the County. In determining which bid is most advantageous and/or best, the County will consider:

1. the ability, capacity and skill of the respondent to provide the vehicle and follow-up service required.

2. whether the bidder can fulfill the purchase and provide service promptly without delay or interference.

3. the character, integrity, reputation, judgment, experience and efficiency of the bidder.

4. the quality of performance of previous engagements with the bidder.

5. previous and existing compliance by the bidder with applicable laws and

ordinances.

6. the sufficiency of the financial resources and ability of the bidder to provide the requested vehicles and follow-up service.

7. the ability of the bidder to provide future maintenance and service for the use of the vehicles.

8. the number and scope of conditions attached to the bid.

9. any potential conflicts of interest between bidders and the County governing body and staff.

B. If all bids received are reasonably equivalent other than with respect to cost, bidders whose business is located within Chippewa County will be given preference. The bid may be awarded to a Chippewa County vendor whose bid does not exceed the lowest bid by more than 3.0%.

IV. BID AWARD

Selection of a firm and awarding of a contract will be based upon evaluation by the County of the criteria listed above.

CHIPPEWA COUNTY
VEHICLE BID SUBMISSION FORM

Submission Deadline: 12:00 noon Monday, July 6, 2020

Firm Name _____

Address_____ Phone (___) _____

Description	Option Price (specify; mark "x" if standard)
2020, 12 Passenger, heavy duty passenger style van, Low roof, Long Length	
ALL Wheel Drive	
Exterior color – black	
Minimum engine size: V-6	
Privacy Glass windows	
Cruise control	
Short arm power adjustment heated side mirror with turn signal	
Power Outlet	
Heated back windows	
60/40 Side Door	
Fog Lamps	
Power Windows	
Extended length running boards	
Extended range fuel tank	
Climate control for passenger area	
10 Speed transmission	
2 Extra Keys/ Flobs	
Vinyl Floor front and back	
Rear View camera and alarm, AM/FM Radio	
TRADE-IN: 2009 Van, Last of vin#68489, Old Comm Service van.	( )

TOTAL BID PRICE PER VEHICLE	
Note: Contact Sheriff Mike Bitnar for additional details if you have questions; 906 635 7104	

A list of any other vehicle options, along with price, must accompany the submitted bid.

Estimated vehicle delivery date ..... _____

_____ _____
Signature of official authorized to bind the firm to the provisions of the RFQ Date

_____
Typed or printed name and title

Failure to complete this form may be considered grounds for elimination from the selection process.