

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
August 13, 2020

The Chippewa County Board of Commissioners met in regular session on Thursday, August 13, 2020, at 2:00 p.m. in the 91st District Courtroom of the Chippewa County Building.

Chairman Jim Martin called the meeting to order at 2:00 p.m. with a quorum present. The meeting was also available via Zoom. Commissioner McLean led the Pledge of Allegiance.

PRESENT: Commissioners Don McLean, Robert Savoie, Scott Shackleton *via telephone* and Chairman Jim Martin.

ABSENT: Commissioner Conor Egan.

ALSO, PRESENT: Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk. *Present via Zoom:* Karen Senkus, Suzanne Lieurance and Taylor Worsham.

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve the agenda as presented. On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the following minutes as presented:

- Regular Board – *July 16, 2020*
- Special Board – *July 21, 2020*

On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to acknowledge the correspondence received in the clerk's office and forward as appropriate. On a voice vote, the motion carried.

PUBLIC COMMENTS

- No public comments were offered

ADMINISTRATOR'S REPORT

Jim German - provided for informational purposes only - *no action items*.

NEW BUSINESS

(A) Resolution 2020-11 Special Recognition F/Lt. Joseph Shier

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve Resolution 2020-11 as follows:

RESOLUTION NO. 2020-11

**RESOLUTION IN APPRECIATION AND SPECIAL RECOGNITION
OF F/LT. JOSEPH E. SHIER**

WHEREAS, *F/Lt. Joseph E. Shier* began his career with the Michigan State Police in August 1989, after graduating from the Lake Superior State College, with a Bachelor's Degree in Criminal Justice, Law Enforcement; and

WHEREAS, *F/Lt. Joseph E. Shier* will retire from service with the Michigan State Police, effective August 2020 after serving 31 years with the Michigan State Police, having served as Trooper, Detective Sergeant, First Lieutenant, and Post Commander, at the following Posts and Detachments; Owosso, Sault Ste. Marie, St. Ignace, Manistique and Newberry; and

WHEREAS, *F/Lt. Joseph E. Shier* has worked diligently and tirelessly at upholding and exemplifying the highly professional image of the Michigan State Police; through his work ethic, integrity and his attention to detail *F/Lt. Joseph E. Shier* has earned him to be held in the highest regard of his supervisors, his peers and citizens he has served; and

WHEREAS, *F/Lt. Joseph E. Shier* during his career received many accolades and obtained many accomplishments including: two Professional Excellence Awards and a Lifesaving Award, being a member of the Fraternal Order of Police, Lodge 115, and serving as Coordinator of the Michigan Northern International Crime Stoppers.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Chippewa County Board of Commissioners respectfully dedicates this document to honor and thank *F/Lt. Joseph E. Shier* for his many years of public service with the State of Michigan and especially for his work in Chippewa County.
2. That the Chippewa County Board of Commissioners extends their best wishes to *F/Lt. Joseph E. Shier* for many years of enjoyment in his retirement.

A roll call vote was taken as follows:

Yeas: Commissioners Don McLean, Robert Savoie, Scott Shackleton and Chairman Jim Martin

Nays: None

THE RESOLUTION WAS DECLARED ADOPTED

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

August 6, 2020

Chairman – Commissioner Savoie

AGENDA ITEMS

Health Department – Pink Ribbon #20.02 - \$1,754.63

The Committee received and reviewed Pink Ribbon request #20.02, in the amount of \$1,754.63.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve Pink Ribbon request #20-02 in amount of \$1,754.63. On a voice vote, the motion carried.

Health Department – DHHS – COVID-19 Funding Notice Awards & Job Description

- **Epi Lab Capacity Contact Tracing and Testing - \$232,712 - 10/1/2020 through 9/30-2021**
- **Epi Lab Capacity Contact Tracing and Testing - \$112,586 -6/1/2020 through 9/30/2020**
- **ELC Infection Prevention - \$45,000 - 10-1-2020 through 9/30/2021**
- **ELC Infection Prevention - \$10,000 – 6/1/2020 through 9/30/2020**
- **Disease Intervention Tech/Case Investigator – job description and salary range**

The Committee reviewed the Funding Notice Awards and the new job description.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve and except the DHHS funding as presented for:

- **Epi Lab Capacity Contact Tracing and Testing - \$232,712 - 10/1/2020 through 9/30-2021**
- **Epi Lab Capacity Contact Tracing and Testing - \$112,586 -6/1/2020 through 9/30/2020**
- **ELC Infection Prevention - \$45,000 - 10-1-2020 through 9/30/2021**
- **ELC Infection Prevention - \$10,000 – 6/1/2020 through 9/30/2020**

And to approve the job description and salary range for the Disease Intervention Tech/Case Investigator as presented. On a voice vote, the motion carried.

Sheriff Department – Secondary Road Patrol FY21 - \$40,948.00

The Committee reviewed and authorized the Secondary Road Patrol annual request.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve and authorize the \$40,948.00 Secondary Road Patrol request, as presented. On a voice vote, the motion carried.

Sheriff Department – Letter of Understanding – Lease Building #429

The Committee reviewed the Lease Agreement between the Chippewa County EDC and the Chippewa County Sheriff's Office, noting the terms for FY2021 will remain the same as FY2020; the Sheriff's Office paying \$4,800.00 plus electric, and plowing via a separate annual bid.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to authorize the Lease between the Chippewa County Sheriff's Office and the Chippewa County EDC, as presented, with the

Sheriff's Office paying \$4,800 annual plus being responsible for the electric and snow plowing. On a voice vote, the motion carried.

Circuit Court – Family Court – County Child Care Budget Summary (DHS-2091)

The Committee reviewed the annual County Child Care Budget Summary for October 1, 2020 through September 30, 2021 totaling \$821,496.36.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to acknowledge and accept the Chippewa County Child Care Budget Summary for October 1, 2020 through September 30, 2021, as presented. On a voice vote, the motion carried.

MIDC/Public Defender contracts – FY2020-2021 (Investigators & Legal Services)

- **Investigators**
 - **Hill Investigations**
 - **John Metts**
 - **William Anderson**
- **Legal Services**
 - **Mark Dobias**
 - **Fred Feleppa (FY2020 & FY2021)**
 - **Chad Peltier**

Upon review; the Committee approved the contracts as presented.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to approve and authorize the FY2020 and FY2021 Investigator and Legal Services contracts as follows:

- **Investigators**
 - **Hill Investigations**
 - **John Metts**
 - **William Anderson**
- **Legal Services**
 - **Mark Dobias**
 - **Fred Feleppa (FY2020 & FY2021)**
 - **Chad Peltier**

On a voice vote, the motion carried.

Register of Deeds Tech Fund

The Committee received additional information on the e-filing project for the Register of Deeds Office; the project will require a new server. Information Systems provided three quotes for the Committee to review, approve purchase and authorization a budget amendment to complete the request.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the new server purchase, low bid from Yeo & Yeo in the amount of \$2,297.00 and to authorize a budget amendment of the same amount. On a voice vote, the motion carried.

Administration – Authorization to release bids for Copiers for the Sheriff’s Office and Equalization

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to release the bids for new copiers in the Sheriff’s Office and Equalization, which were budgeted for FY2020 purchase. On a voice vote, the motion carried.

Administration – NorthCare 2021 County Liquor Tax Funding Requests

- o **Sobriety Court - \$22,500.00**
- o **Health Department - \$30,300.00**
- o **50th Circuit Drug Court - \$28,000.00**
- o **Public Defender’s Office - \$5,000.00**

The Committee reviewed the funding requests for the NorthCare 2021 Liquor Tax Funds, as presented above.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to accept and forward FY21 Liquor Tax Funds requests as presented to NorthCare Network – Substance Use Disorders:

- o **Sobriety Court - \$22,500.00**
- o **Health Department - \$30,300.00**
- o **50th Circuit Drug Court - \$28,000.00**
- o **Public Defender’s Office - \$5,000.00**

On a voice vote, the motion carried.

Finance - Claims and Accounts

- o **July Billing - County and Health Department**
- o **Budget Amendments**
- o **Beginning Fund Balances to Audit**
- o **Establish New Fund 276 – Sheriff’s Special Mental Health Donations**

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to recommend the approval of July County bills and payroll: general claims of \$610,200.10, other fund claims of \$1,289,222.39, payroll \$842,879.89, and Health Department claims of \$203,839.74 and payroll \$284,050.97 total claims \$3,230,193.09; approve the budget amendments, the beginning fund balances from the Audit and to establish Fund 276. On a voice vote, the motion carried.

8/6/2020		Chippewa County				
		Budget Amendments				
Revenue			Original Budget	Amended Budget	Change	Description
101-000-543.000	MDOC Reimbursements	State Sources - Legal PD/MIDC	15,000.00	0.00	(15,000.00)	Transfer from GF to Grant
280-000-543.000	MDOC Reimbursements	State Sources - Legal PD/MIDC	0.00	25,000.00	25,000.00	Transfer to MIDC per Grant requirement
280-000-699.101	Transfer from GF	Transfer	0.00	200,429.48	200,429.48	MIDC Local portion
101-000-699.152	Reimbursement	CDBG	0.00	33,170.00	33,170.00	
					\$ 258,599.48	
Expenditures						
101-167-703.000	GF-Public Defender	Salaries - Officer	82,060.68	0.00	-82,060.68	Transfer to MIDC per Grant requirement
101-167-704.000	GF-Public Defender	Salaries - Clerks/Deputies	91,644.80	0.00	-91,644.80	Transfer to MIDC per Grant requirement
101-167-715.000	GF-Public Defender	Fringes	51,724.00	15,000.00	-36,724.00	Transfer to MIDC per Grant requirement
280-000-703.167	MIDC Grant	Salaries - Officer	0.00	82,060.68	82,060.68	Transfer from GF to Grant
280-000-704.167	MIDC Grant	Salaries - Clerks/Deputies	0.00	91,644.80	91,644.80	Transfer from GF to Grant
280-000-715.000	MIDC Grant	Fringes	73,280.00	125,004.00	51,724.00	Transfer from GF to Grant
101-999-999-260	Transfer Out MIDC	Transfer	0.00	200,429.48	200,429.48	MIDC Local portion
152-000-999.101	Transfer Out to General Fund	Transfer	0.00	33,170.00	33,170.00	Transfer to GF from Fund 152 CDBG
					\$ 248,599.48	

8/6/2020	Chippewa County Budget Amendments Beginning Fund Balances			
	Original Budget	Amended Budget	Change	
101-000-390-000	5,538,386.69	5,468,466.36	(69,920.33)	
145-000-390-000	53,046.05	63,288.72	10,242.67	
146-000-390-000	0.00	0.00	0.00	
152-000-390-000	29,633.76	21,600.32	(8,033.44)	
166-000-390-000	255.00	105.00	(150.00)	
207-000-390-000	25,775.72	21,140.90	(4,634.82)	
208-000-390-000	19,594.86	23,998.24	4,403.38	
210-000-390-000	0.00	0.00	0.00	
211-000-390-000	46,712.99	23,838.47	(22,874.52)	
215-000-390-000	149,989.55	167,638.03	17,648.48	
216-000-390-000	12,362.96	15,113.00	2,750.04	
225-000-390-000	614,079.23	526,863.69	(87,215.54)	
226-000-390-000	16,221.45	0.00	(16,221.45)	
229-000-390-000	90,519.68	48,713.06	(41,806.62)	
230-000-390-000	202,628.97	202,306.38	(322.59)	
232-000-390-000	135,467.36	178,237.76	42,770.40	
235-000-390-000	1,480.57	7,148.99	5,668.42	
255-000-390-000	5,746.32	8,733.92	2,987.60	
256-000-390-000	83,034.44	95,612.49	12,578.05	
258-000-390-000	30,136.62	28,387.14	(1,749.48)	
259-000-390-000	3,274.91	5,474.91	2,200.00	
263-000-390-000	33,511.82	41,069.73	7,557.91	
264-000-390-000	14,106.74	27,626.51	13,519.77	
266-000-390-000	9,469.87	9,035.94	(433.93)	
267-000-390-000	60,305.92	69,958.75	9,652.83	
268-000-390-000	4,891.44	2,749.56	(2,141.88)	
269-000-390-000	1,175.16	218.09	(957.07)	
272-000-390-000	1,617.41	1,727.41	110.00	
274-000-390-000	3,968.00	322.97	(3,645.03)	
282-000-390-000	209,704.95	218,672.51	8,967.56	
285-000-390-000	226,749.21	257,070.60	30,321.39	
287-000-390-000	1,158.33	1,158.33	0.00	
291-000-390-000	0.00	0.00	0.00	
294-000-390-000	0.00	0.00	0.00	
363-000-390-000	0.00	34,600.00	34,600.00	
368-000-390-000	0.00	0.00	0.00	
472-000-390-000	7,502.75	7,502.75	0.00	

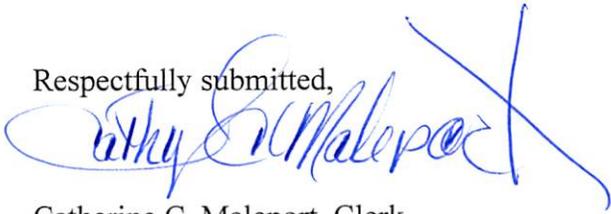
It was moved by Commissioner Savoie, seconded by Commissioner McLean, to accept the August 6th, 2020, Finance Claims and Accounts Committee minutes as presented. On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

- No reports/comments were offered.

Having completed the agenda items, it was moved by Commissioner Savoie, seconded by Commissioner McLean to adjourn. The Board adjourned at 2:14 p.m.

Respectfully submitted,



Catherine C. Maleport, Clerk

James Martin, Chairman