

A REGULAR MEETING of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, MI on April 16, 2020.

The meeting was called to order at 8:01 A.M.

PRESENT: Chairman Timmer (by phone), Commissioner Ormsbee, Commissioner Gagnon (by phone), Manager Laitinen, Office Manager Decker, Engineer VanDorn, Superintendent Erickson, Foreman Goodman, Foreman Rye, Union President Mills, Payroll/HR/Board Clerk Livermore, Clerk Christensen (by phone), Chief Mechanic Marsh.

ABSENT:

GUEST PRESENT: None

MOTION by Chairman Timmer **SECONDED** by Commissioner Gagnon to approve the agenda.

MOTION CARRIED

MOTION by Chairman Timmer **SECONDED** by Commissioner Gagnon that the Payroll in the amount of \$151,979.61 and Vouchers in the amount of \$555,994.67 be approved and authorized for payment from the County Road Fund subject to audit.

MOTION CARRIED

MOTION by Commissioner Ormsbee **SECONDED** by Chairman Timmer to approve the regular meeting minutes from March 19, 2020 and place them on file.

MOTION CARRIED

Approval of the Regular Meeting Minutes from April 2, 2020 is postponed until the April 30, 2020 meeting to allow the commissioners time to review.

PUBLIC COMMENTS

None.

STAFF REPORTS

Engineer VanDorn

- Reviewed the Final Action Report from Mackinac Environmental for Trout Lake and recommend moving the project closeout out one year. The pollution plume is "stable" and the site is restricted. This information will be sent to EGLE.
- Payne and Dolan are ready to start the Curley Lewis Highway project the week of May 4 followed by Ranger Road.
- Payne and Dolan have been notified that North Hulbert Road has been removed from our local paving package for this year.

- Attended a Skype meeting for the LAP yearly update.

Office Manager Decker

- O'Connor's has confirmed that the ½ ton pickup and one ¾ ton pickup will be here around the 1st of May 2020. The other two ¾ tons will be ready around the 1st of June.
- It is our understanding that Phase 4 of the Payroll Protection Program will include government agencies. This phase may provide up to \$100,000 per employee of relief funds for payroll related costs. As more information becomes available it will be presented.

Superintendent Erickson

- Winter weather to contend with this week.
- Pulling snow markers.
- Taking sanders out of trucks.
- Grading some roads.
- Cross culverts for survey and inventory.

Foreman Goodman

- Gravel roads have been bladed.

Foreman Rye

- Working on Cross pipes

Clerk Christensen

- Masks have been provided by Central Dispatch and are in the mailboxes for each garage.
- Received hand sanitizer from the Les Cheneaux Distillery and will send with spray bottles.
- 1st aid kits are in and will make inventory labels for the boxes and get distributed.

Union President Mills

- Nothing at this time.

Payroll/H.R./Board Clerk Livermore

- Nothing at this time.

Chief Mechanic Marsh

- Rotating 1-2 mechanics working everyday.
- Getting semi-trucks ready.
- Doing some general maintenance/repairs on equipment.
- Ordered loader engine
- Slow to get supplies and parts. What usually takes a day or two is now taking two to four days.

MANAGER'S REPORT

- Meeting with pit owners relating to acquisition of stone.
- Walked a pit property in Goetzville. This will be a good location for us. Will get a conveyance to the owner.
- Been working with Caterpillar for information on a new salt shed loader. Our prior rep is no longer with the company, so all prior communication from CCRC in the last few weeks was not received.
- CRA contacted us regarding our response to the governor's "Stay Home Stay Safe" order and the measures we are taking to keep our employees safe. We will be highlighted in the next issue of Crossroads Magazine.
- We've been invited by MDOT to participate in May in their Safety Audit of local highways.
- We have an abandonment request for Birch Shores Resort. Due to the current state orders for social distancing, the public hearing for this request can be pushed out for a little while.

NEW BUSINESS

A. COVID-19 update:

- Not much change. Still waiting on call and working remotely from home as much as possible. The foremen have been instructed to get more of the crews out working so we are prepared for upcoming projects. We have more staff on the roads, but they do not all report at the same time.

B. Goetzville Salt Shed Contract:

- MDOT Contract 2020-0474 to provide 100% funding for a 2,000 ton concrete storage facility. This is a five (5) year agreement with an approximate value of \$700,000, granting us full possession of the salt shed at the end of the term.

MOTION by Commissioner Gagnon **SECONDED** by Chairman Timmer to approve adopting Resolution 2020-03 and accept Contract 2020-0474.

MOTION CARRIED UNANIMOUSLY by ROLL CALL VOTE

C. Schedule Audit Exit Conference:

- Act 51 report is due the first week of May. Phil Wolf at Anderson Tackman is available next week for a conference call to review.
- Will schedule a conference call for Thursday, April 23, 2020 at 10:00 a.m.

D. Staffing Discussion:

- Our three temporary equipment operators are scheduled to be laid off at the end of this pay period (April 24). Our original intention at the beginning of the season was to bring at least two of the temps on as full-time at the end of the season. Due to the timing of the expiration of the executive order and at the recommendation of the board, we will hire on the temp in the Rudyard Garage and the temp at the Drummond Island Garage.

E. Award bids for financing Peterbilts:

MOTION by Chairman Timmer **SECONDED** by Commissioner Gagnon to award the bid to finance the Peterbilt purchase to Central Savings Bank.

MOTION CARRIED

OLD BUSINESS

Nothing at this time.

County Commissioners Comments

Nothing at this time.

PUBLIC COMMENTS

None.

ROAD COMMISSIONERS COMMENTS

It's interesting to see what the other agencies are doing. Some are doing what we are. Keep watching to see if they have ideas we haven't thought of.

Let's get done what we can but also stay safe.

With no further business to come before the Board, the meeting adjourned at 8:52 A.M.

Bobbie Livermore
Clerk for the Board

Richard B. Timmer
Chairman