

# FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

April 14, 2020

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, April 14, 2020 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 9:02 a.m. with a quorum present. The meeting was also available via Zoom.

**MEMBERS PRESENT:** Jim Martin, Scott Shackleton (via zoom), Don McLean, and Robert Savoie

**MEMBERS ABSENT:** Conor Egan

**OTHERS PRESENT:** Karen Senkus, Suzanne Lieurance (via Zoom), Michelle Robbins (via Zoom), Brian Bartlett (via Zoom), Jim German and Kelly Church. And Mike Stanford (via Zoom) at approximately 9:24 a.m.

## Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve the agenda as presented. On a voice vote, the motion CARRIED.

## Public Comment

No public comment was offered.

## Correspondence and Informational Items

The Committee reviewed the Treasurer's investment reports, the VISA billing, the Health Department's Healthcare First summary, MML Census grant information from EUP Regional Planning and Development and two items from the Sheriff's Department regarding a MOU for free additional inmate phone calls during the COVID-19 EO's and a modification to the ICE contract.

## AGENDA ITEMS

### Health Department – Policies Approval

The committee addressed five policies from the Health Department for approval: #7.01.052 and #7.01.065 – Tele-health Services, #7.01.064 – Appointment Reminders, #2.02.002 – Cost Allocation and #15.00.031 – 340B Pharmaceutical to be approved.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize polices: #7.01.052 and #7.01.065 – Tele-health Services, #7.01.064 – Appointment Reminders, #2.02.002 – Cost Allocation and #15.00.031 – 340B Pharmaceutical as presented. On a voice vote, the motion CARRIED.

### Health Department – Fees – Food Licenses

The Committee reviewed information regarding all fixed food and special transitory food services (STFU) license which begin on May 1<sup>st</sup> and expire April 30 the following year. The Health Department sent out 175 STFU letters County wide. Commissioner Martin addressed the trying times for the small local businesses, which need help now; as projections indicate that 10-30% of the local small businesses will be lost due to the COVID-19 pandemic. The loss in revenue from the STFU for the one-time, first inspection only fees will be paid from the County's fund balance. Discussion of prorating the fees, refunding those businesses that have already paid and accounting of this waiving of fees was discussed.

It was moved by Commissioner Martin, supported by Commissioner McLean, to approve and authorize the Health Department to waive all fixed food and special transitory food services (STFU) license fees for a one-time, first inspection fees May 1, 2020 to April 30, 2021, with the revenue lost being paid from the County fund balance, and refunding those businesses that have already paid this year. On a voice vote, the motion CARRIED. (3-1 Commissioner Shackleton abstaining)

**Surveyor – 2020 Revised Monumentation and Remonumentation Plan Chippewa County**

The 2020 Revised Monumentation and Remonumentation Plan was presented to the Committee for review; the intent of the review and revision is to assess its validity and modify for technologies.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the 2020 Revised Monumentation and Remonumentation Plan for Chippewa County as presented. On a voice vote, the motion CARRIED.

**Central Dispatch – 9-1-1 System Surcharge**

The Committee reviewed Resolution 2020-08 which authorizes submitting to a vote of the electorate to authorize the telephone surcharge for 9-1-1 Services; the proposed ballot language, surcharge projections and projected expenses and a FAQ’s handout. Resolution 2020-08 will go to the full Board. The Committee discussed the needs for upgrading the equipment, and the ability to adjust the surcharge each May based on the needs of the 9-1-1 System; as the surcharge has not been changed since 2013 from \$1.50. The Committee was asked to approve the ballot language as follows:

CHIPPEWA COUNTY

Central Dispatch  
9-1-1 System  
Surcharge

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(This proposal will permit the County to increase the monthly charge on landline, wireless, and voice-over-internet protocol service users within the County to provide funding for 9-1-1 Emergency dispatching services within the County)

Shall the County of CHIPPEWA, Michigan, be authorized to increase the charge on all landline, wireless, and voice over internet protocol service users located in Chippewa County to an amount not greater than \$2.75 per month, to be used exclusively for the funding of 9-1-1 emergency telephone call answering and dispatch services within CHIPPEWA County, including facilities, equipment, maintenance, and operating costs?

YES   
NO

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize the proposed ballot language as presented. On a voice vote, the motion CARRIED.

**Equalization – 2020 Equalized and Tentative Taxable Values**

Equalization Director Sharon Kennedy sent the 2020 County Equalized Values. The County’s Equalized Value increased by \$57,089,565 or 4.18% over 2019’s Equalized Values. The total 2020 Tentative Taxable Value for the county is \$1,179,042,614 which is an increase of \$26,984,949 or 2.34%. Ms. Kennedy also asked that a Truth in Taxation Public hearing be held at the June 2020 Regular Board meeting. The Committee thanked and complimented Sharon Kennedy for her work.

It was moved by Commissioner McLean, supported by Commissioner Shackleton that the equalized values as presented by Equalization Director Sharon Kennedy be adopted as reported and that all state required forms regarding same be completed and filed as required by statute. And to establish the Truth in Taxation Public Hearing. On a voice vote, the motion CARRIED.

**Administration - Accept Nominations (per March Finance motion)**

It was moved by Commissioner McLean, support by Commissioner Martin, to accept the applications of interest for the following:

**Eastern Upper Peninsula Transportation Authority**

- G. Dennis Bailey
- James German
- Joseph Henne
- Jesse Knoll
- Ted Postula

On a voice vote, the motion CARRIED.

**Finance - Claims and Accounts**

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to recommend the approval of March County bills and payroll: general claims \$317,163.50 other fund claims \$875,704.36, payroll \$512,502.77, and the approval of March bills and payroll Health Department claims \$212,576.12 and payroll \$180,303.40 total claims \$2,098,250.15. On a voice vote, the motion CARRIED.

**Committee and Chairman Comments**

No additional comments were offered.

**Adjourn**

It was moved by Commissioner McLean, supported by Commissioner Martin to adjourn.

Chairman Martin declared the meeting adjourned at 9:29 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.