

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

June 4, 2020

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, June 4, 2020 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Jim Martin, Scott Shackleton (via Zoom), Don McLean, and Robert Savoie

MEMBERS ABSENT: Conor Egan

OTHERS PRESENT: Karen Senkus (via phone), Lana Steinhaus (via Zoom), Brian Bartlett (via Zoom), Jim German and Kelly Church.

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

None offered

Correspondence and Informational Items

The Committee reviewed the Treasurer's investment reports, the VISA billing, the Health Department's Healthcare First summary, the travel report, quarterly MERS Retirement reports and Resolution 2020-10 – 2020 Property Tax levy; which will be up for passing at the June Regular Board meeting following the Public Hearing.

AGENDA ITEMS

Health Department – Community Health Services Policy 15.00.031 – Family Planning

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve and authorize Community Health Services policy 15.00.031 – Family Planning as presented. On a voice vote, the motion CARRIED.

Treasurer – Annual Report of Land Sale Proceeds

The Committee received and reviewed the Annual Report of Balance in Land Sale Proceeds Accounts provided by County Treasurer Carmen Fazzari, in accordance with MCL 211.78m (8)(h). The Committee was reminded of the current statewide legal proceeding's which could change the outcome based on the Courts decision.

It was moved by Commissioner Martin, supported by Commissioner McLean, to accept and approve the Annual Report of Balance in Land Sale Proceeds Accounts, as presented with the amount available to transfer of \$137,771.92 to the general fund by 12/31/2020. On a voice vote, the motion CARRIED.

Chippewa County Emergency Declaration Extension

The Local County Emergency Declaration Extension was presented to extend for an additional 28-days, discussion regarding the necessity for the declaration per the Chippewa County Emergency Guidelines continue to be active and resources continue to be delivered to those in need of the additional supplies.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to extend the Chippewa County Emergency Declaration an additional 28-days, and authorize the Chair to cease the declaration when appropriate. On a voice vote, the motion CARRIED.

Central Dispatch –2019 Stonegarden Purchases - \$13,480.35

The Committee reviewed the information on four projects, which have been AAF approved, to purchase equipment from the FY18 OPSG Grant Funds. The equipment includes (4) binoculars; night vision (2); infrared cameras (11) and a mobile radio for the vehicle that is to be purchased through FY18 OPSG too. The total cost of the equipment is \$13,480.35.

It was moved by Commissioner McLean, supported by Commissioner Martin, to authorize \$13,480.35 from the FY2018 OPSG to purchases for binoculars, night vision, infrared cameras and a mobile radio. On a voice vote, the motion CARRIED.

Administration – Increase CCTV Tunnel, Stairwells & County basement

The Committee reviewed a previously approved project to increase the County Building and Courthouse CCTV; only two quotes were received; and Chippewa County was granted \$3,261.62, from MMRMA through a RAP grant, which expires on September 30, 2020. The Committee discussed the recording capabilities quoted in each; and that the third vendor never responded to the request. These cameras will complete the coverage for the two buildings; and will work with the other two systems Information Systems currently being used.

It was moved by Commissioner McLean supported by Commissioner Martin, to approve the bid from Alert Electronics in the amount between \$11,350 -\$13,000, with reimbursement of \$3,261.62 from the MMRMA Rap Grant. On a voice vote, the motion CARRIED.

Administration – Release RFQ's for vehicles and roof resurfacing

It was moved by Commissioner Martin, supported to Commissioner McLean, to release the RFQ's as presented. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to recommend the approval of May County bills and payroll: general claims \$200,726.57 other fund claims \$454,060.91, payroll \$588,610.84, and Health Department claims \$177,162.94 and payroll \$180,594.76 total claims \$1,601,156.02. On a voice vote, the motion CARRIED.

Finance – Budget Amendments

The Committee reviewed the amendments presented for approval.

6/4/2020		Chippewa County Budget Amendments		Original Budget	Amended Budget	Change	Description
Revenue							
101-000-653.000	General Fund	ORV Ordinance Violations	0.00	1,500.00	1,500.00	Establish	
101-000-699.255	General Fund	Transfer in Homestead	0.00	500.00	500.00	Correct 2020 Budget	
262-000-543.000	Special Fund	Secondary Road Patrol	60,010.00	74,130.00	14,120.00	Grant Increase	
275-000-675.000	Special Fund	Sheriff - Search & Rescue	0.00	1,000.00	1,000.00	Establish Fund	
						\$ 15,620.00	
Expenditures							
101-174-730.000	General Fund	Info Sys - Annual Support	214,122.59	220,622.59	6,500.00	BSA/ASI coversion	
101-301-742.000	General Fund	Sheriff - gas/oil/maintenance	70,000.00	73,700.00	3,700.00	2017 FORD MVA	
101-301-745.000	General Fund	Sheriff-Uniforms & Clearing	12,000.00	15,100.00	3,100.00	COVID - Masks, PPE's	
101-301-955.000	General Fund	Sheriff - Misc	0.00	1,200.00	1,200.00	Housing Diverted Felon	
101-301-979.000	General Fund	Sheriff - Equipment	46,625.00	51,725.00	5,100.00	COVID - PPE's; Ranger equipment; batteries	
101-351-744.000	General Fund	Jail - Supplies	20,000.00	20,100.00	100.00	COVID - supplies	
101-351-979.000	General Fund	Jail - Machinery & Equipment	21,143.84	22,943.84	1,800.00	COVID Protection Kits	
101-878-701.000	General Fund	Legal Services	15,000.00	105,000.00	90,000.00	Meijer - Tax Tribunal	
101-885-701.000	General Fund	Computer	48,000.00	59,000.00	11,000.00	CPL Computer & Security Cameras	
101-966-701.000	General Fund	Health Department	204,000.00	304,000.00	100,000.00	Food Fees	
101-974-998.000	General Fund	Social Services	0.00	20,110.00	20,110.00	Correct 2020 Budget	
258-000-979.301	Special Fund	Drug Forfeiture Account	1,750.00	3,550.00	1,800.00	Evidence Lockers	
262-000-704.000	Special Fund	SRP - Personnel	108,756.96	122,876.96	14,120.00	Increase Personnel Expenses	
275-000-727.000	Special Fund	Sheriff - Search & Rescue	0.00	1,000.00	1,000.00	Establish Fund	
						\$ 259,530.00	

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the amendments for FY2020 as presented. On a voice vote, the motion CARRIED.

Committee and Chairman Comments

Commissioner McLean spoke about a the City of SSM meeting, where a citizen spoke about the County EDC, EUPRCD, and Sault Ontario EDC and some of the statement he felt was not accurate; and he wanted to let the Committee know that Chippewa County EDC President Chris Olson had been contacted about some of the fiduciary misnomers stated.

Administrator German updated the Committee regarding the NTI Recycling trailers; and sought opinions on the proposed EUPTA fee schedules.

Deputy Administrator Church pointed out a few items from the packet regarding financial outlooks on the Health Department, the amendments and let the Committee know that the FYE 12/31/2019 Audit will be presented at the July meeting.

Adjourn

It was moved by Commissioner Shackleton, supported by Commissioner McLean to adjourn.

Chairman Martin declared the meeting adjourned at 4:55 p.m.


 Kelly J. Church, Recorder


 Robert Savoie, Chairman.