

# FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

May 6, 2021

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, May 6, 2021 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:30 p.m. with a quorum present. The meeting was also available via Zoom.

**MEMBERS PRESENT:** Jim Martin, Scott Shackleton, Robert Savoie, Erik Baron and Ted Postula

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Brian Bartlett (via Zoom), Jim German, Brian Chapman, David Boyle, Erin Daines, and Kelly Church.

## Approval of the Agenda

It was moved by Commissioner Martin, supported by Commissioner Postula, to approve the agenda as presented. On a voice vote, the motion CARRIED.

## Public Comment

No public comment was offered.

## Correspondence and Informational Items

The Committee reviewed the Investment report, VISA billing, the Health Department's Healthcare First summary, travel request and the MERS RHVF and DTRF reports.

## AGENDA ITEMS

### Administration – City of Sault Ste. Marie Easement Agreement (Court Street)

The Committee were given a brief overview of the Court Street project, including questions and answers regarding the Easement Agreement, sidewalks, trees and parking. The Easement was reviewed by legal with changes made; the property is AKA 051-144-200-00 and 051-144-200-50.

It was moved by Commissioner Shackleton, supported by Commission Baron, to approve and authorize the Easement Agreement between the City of Saul Ste. Marie and Chippewa County regarding Court Street. On a voice vote, the motion CARRIED.

### Administration – MMRMA – Retention Fund Balance \$15,000.00

Administration was informed that Chippewa County is currently not meeting the minimum of 50% of our reported reserves for the self-insured retention. In order to be compliant with the Member Financial Responsibilities Policy we need to submit \$15,000.00 for our Retention Fund.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize an expenditure of \$15,000.00 to MMRMA for the County Retention Fund; as requested. On a voice vote, the motion CARRIED.

### Administration – Orion Solutions Allow Roth Deferrals (Dan Emmendorfer)

The Committee reviewed documents from the Orion Solutions Deferred Compensation Employee Plan; which an employee has asked that the Roth Deferral Amendment be adopted. These are all employee funds with no County match or fees.

**It was moved by Commissioner Martin, supported by Commissioner Baron, to approve and authorize the Orion Solutions Roth Deferral Amendment as presented. On a voice vote, the motion CARRIED.**

**Sheriff Department – LexisNexis Traffic Crash Reporting Agreement (no cost/revenue)**

The Committee reviewed the Law Enforcement Agreement dates February 18, 2021, between Chippewa County Sheriff's Department and LexisNexis, where the CCSO receives a fee for all Reports purchased from the eCommerce portal via LexisNexis.

**It was moved by Commissioner Postula, supported by Commissioner Baron, to approve and authorize the Law Enforcement Agreement between Chippewa County Sheriff's Department and LexisNexis as presented. On a voice vote, the motion CARRIED.**

**Sheriff's Department – Tether Officer Administrator Payrate Increase**

The Committee reviewed a letter regarding the Tether office Administrator and requested for payrate increase; the letter also included information on the revenue generated from the Tether Office programs to pay for the rate increase. Discussion followed as Commissioner Savoie had done some background research regarding the request; and was in support of the change.

**It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve the payrate increase for the Tether Office Administrator Brad Lacross to \$15.70 per hour. On a voice vote, the motion CARRIED.**

**Sheriff's Department – CCTV/Camera Updated Cost \$226,966.29 (MMRMA Grant \$39,500.00)**

The Committee on March 4, 2021, passed a motion authorizing waiving the County purchasing policy and approving the CCTC system with SimplexGrinnell for \$217,890.36. The correct quote is \$226,966.29, plus the cost of the possibly needed electrical contractor. Discussion regarding paying to the system followed which possibilities of using the Special Fund 225 or using the American Rescue Plan funds.

**It was moved by Commissioner Shackleton, supported by Commissioner Postula, to authorize the \$226,966.29 quotation from Johnson Controls (SimplexGrinnell) and to use the American Rescue Plan monies, if possible. On a voice vote, the motion CARRIED.**

**Finance - Claims and Accounts**

**It was moved by Commissioner Baron, supported by Commissioner Martin, to recommend the approval of April County bills and payroll: general claims \$238,767.48 other fund claims \$4,310,402.24, payroll \$579,555.91, and Health Department claims \$234,671.78 and payroll \$317,492.18 total claims \$5,680,889.59. On a voice vote, the motion CARRIED.**

**CLOSED SESSION – (Union negotiation/bargaining)**

**It was moved by Commissioner Shackleton, supported by Commissioner Postula, at 4:55 p.m. to move into closed session to discuss Union negotiations and bargaining. On a roll call vote, 5-0, the motion CARRIED.**

**Chairman Savoie declared the closed session ending at 5:29 p.m.**

**It was moved by Commissioner Shackleton, supported by Commissioner Martin, to reconvene the Finance Committee meeting at 5:30 p.m. On a roll call vote 5-0, the motion CARRIED.**

**Committee Comments**

Commissioner Martin brought up his concern over the lack of Chippewa County residents being vaccinated for COVID; Commissioner Shackleton updated the Committee with stats he had received earlier in the day and discussed how and why the percentages might be askew depending on where residents were vaccinated.

**Chairman Comments**

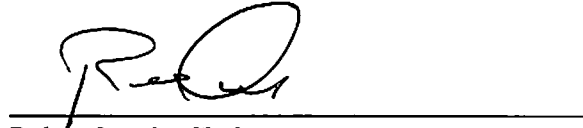
No comments were offered.

**Adjourn**

**It was moved by Commissioner Martin, supported by Commissioner Postula to adjourn.**

Chairman Shackleton declared the meeting adjourned at 5:34 p.m.

  
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Kelly J. Church, Recorder

  
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Robert Savoie, Chairman.