

**COUNTY BOARD OF COMMISSIONERS
PERSONNEL, EQUALIZATION AND APPORTIONMENT/TRANSPORTATION/HEALTH AND
SOCIAL SERVICES COMMITTEE**

October 6, 2021

A regular meeting of the Chippewa County Board of Commissioners Personnel/Equalization and Apportionment/Transportation/Health and Social Services Committee was held on Wednesday, October 6, 2021 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Ted Postula called the meeting to order at 10:02 a.m. with a quorum present.

MEMBERS PRESENT: Ted Postula, Scott Shackleton and Robert Savoie

MEMBERS ABSENT: None

OTHERS PRESENT: Cathy Maleport and Kelly Church

Additions/Deletions to the Agenda

Add 7-4 Compliance Officers, special courts wages and 7-5 Central Dispatch

It was moved by Commissioner Shackleton, supported by Commissioner Savoie, to add items 7-4 and 7-5 to the agenda. On a voice vote, the motion CARRIED.

Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioners Savoie, to approved the agenda as amended. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Personnel – Animal Control – 79-hour position (retro to 8-18-2021)

The Committee was asked to approve a 79-hour position for the Animal Control Department effective August 18, 2021, this is not a new position, but an increase in hour and wage for one; the position will be offered single health care coverage.

It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to approve a 79-hour position for the Animal Control Department effective August 18, 2021. On a voice vote, the motion CARRIED.

Personnel – Prosecuting Attorney – part-time \$13.21/hour

The Committee was asked to authorize a temporary part-time scanning position for the Prosecutor's Office, due to an employee being off on FMLA. The position would be primarily used for scanning.

It was moved by Commissioner Shackleton, supported by Commissioner Savoie, to authorize a temporary part-time \$13.21/hour position for the Prosecutor's Office. On a voice vote, the motion CARRIED.

Personnel – Health Department – QAPI Coordinator

The Committee reviewed the request from the Health Department to re-hire a former employee to handle the Quality Assurance and Performance Improvement; this position is essential to getting the CHAP accreditation

back in line with the standards and requirements. The position will be paid \$28.32 per hour (RNCS scale) with an annual cap of \$15,000.00, the position will be approximately 20 hours per month.

It was moved by Commissioner Shackleton, supported by Commissioner Savoie, to approve and authorize the Health Department to re-hire the QAPI Coordinator, with an annual wage limit of \$15,000.00. On a voice vote, the motion CARRIED.

Personnel – Blue Cross Blue Shield – 90 day waiting period

Discussion regarding the 90-day waiting period to be eligible for health care for new hires was discussed. No action was taken.

Personnel Policies – Updated Non-Union Policies and Handbook

No. 230 – Sick Leave and Sickness and Accident Benefit

No. 232 – Vacation Leave (County & HD to match)

No. 233 - Other Leave Time

No. 214 – Part time Employees (eliminate & combine with No. 241)

No. 241 – Part time Hours (29 per week)

Retirement – Add County time shall be equal to your monthly MERS credit

Longevity Compensation Plan (County & HD to match)

The Committee was updated on the above-mentioned policies; including use of all time on the books when on a leave of any type; not accruing sick or vacation hours when on leave; matching the vacation and longevity (non-union hourly employees only) for non-union employees of the County and the Health Department; some basic housekeeping in verbiage and clarifying the for-retiree benefits that your County time will equal your monthly MERS credit. Policies 243 – Sick Leave for Part-time Employees and 244 – Holiday Pay for Part-time Employees will also be added to the handbook.

It was moved by Commissioner Savoie, supported by Commission Shackleton, to approve and authorize the policies and the handbook, as presented with regards to policies 230, 232, 233, 214, 241, 243, 244, defining retirement time and changing longevity effective the start of the next pay period. On a voice vote, the motion CARRIED.

Personnel – Equalization Director

The Committee was updated on the process seeking a new Equalization Director, which included job descriptions, candidate resumes and references, candidate question and answers, and reviewed the Agreement for Professional Services (which was reviewed by legal). Discussion regarding qualifications, effective date of the position, the contract costs we all discussed. The Committee overwhelmingly wanted to acknowledge Sharon Kennedy's work for and with the County for the past 40-years. The new contract will run from October 1, 2021 through December 31, 2024.

It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to proceed with offering the Equalization Director position to Ms. Dulcee Ranta, effective October 15, 2021 and through December 31, 2024 (Annual pricing 2021-\$18,000, 2022 - \$75,000, 2023 - \$78,000 and 2024 - \$81,000) pending an interview with Administration and to authorize continuing Sharon Kennedy's Equalization pay through December 31, 2021. On a voice vote, the motion CARRIED.

Personnel – Staffing Update

The Committee was updated on lack of staffing and resignations in the Sheriff's Department, Health Department, Equalization Department and at Central Dispatch, they were also update, on a part-time fill-in for the Equalization Department; strictly to process deeds. The specialty courts requested pay increases for the compliance officer positions, as one has been vacant for almost a year. Discussion followed.

It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to approve and authorize the specialty courts Compliance Officer positions to be paid at \$15.70 keeping the per hour rate linked with County's pay scale and effective the beginning of the next pay period. On a voice vote, the motion CARRIED.

Committee Comments

None offered

Chairman's Comments

None offered

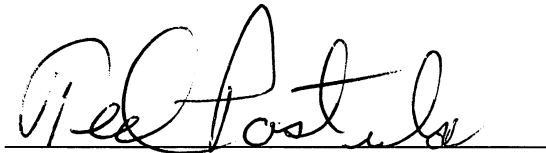
Adjourn

It was moved by Commissioner Shackleton, seconded by Commissioner Savoie, to adjourn the meeting. On a voice vote, the motion was CARRIED.

The meeting was adjourned at 10:46 a.m.



Kelly J. Church, Recorder



Ted Postula, Chairperson